



INVITATION TO BID

Bid No : 13/2022-23
Bid Description : Supply and Delivery of Laptops and Accessories

Bids are hereby invited from professional service providers with requisite capacity to Supply and deliver Laptops and their related accessories to **Ga-Segonyana Municipality**.

Specifications:

The service provider will be required to supply the following:

<i>Qty</i>	<i>Item</i>	<i>Specifications</i>
23	Laptop	Processor: 11 TH GEN Intel Core i3 Memory & Storage: 4GB DDR4; 256GB SATA HDD Display: 15.6 Inch Ports & Slots: USB-C; USB3.0; Ethernet; HDMI Operating System: Windows 11 Home 64-bit Connectivity; Wi-Fi; Ethernet
23	Laptop Bags	Canvas Bag to fit the laptop
26	Laptop	Operating System: Windows 11Pro 64-bit Processor: 11 TH GEN Intel Core i3 Memory & Storage: 5GB 4GB DDR4; 256GB SATA HDD Display: 17 Inch Display: 15.6 Inch Ports & Slots: USB-C; USB3.0; Ethernet; HDMI Connectivity; Wi-Fi; Ethernet
26	Laptop Bags	Canvas Bag to fit the laptop
30	Laptop	Operating System: Windows 11Pro 64-bit Processor: 11 TH GEN Intel Core i5 Memory & Storage: 8GB DDR4; 512GB SATA HDD Display: 15.6 Inch Ports & Slots: USB-C; USB3.0; Ethernet; HDMI; Full Keyboard with Number pad Connectivity; Wi-Fi; Ethernet
30	Laptop Bags	Canvas Bag to fit the laptop

11	Desktop	<p>Operating System: Windows 11Pro 64-bit</p> <p>Processor: 11TH GEN Intel Core i3</p> <p>Memory & Storage: 5GB DDR4; 256GB SATA HDD</p> <p>Memory & Storage: 4GB DDR4; 256GB SATA HDD</p> <p>Display: 17 Inch 19-inch flat screen monitor</p> <p>Ports & Slots: USB-C; USB3.0; Ethernet; HDMI</p> <p>Connectivity; Wi-Fi; Ethernet</p>
01	High Performance Laptop - Graphics	<p>Operating System: macOS</p> <p>Processor: Apple M1 Pro chip with 10-core CPU & 16 Core GPU</p> <p>Memory & Storage: 16GB; 512GB SSD HDD</p> <p>Display: 16.2 Inch</p> <p>Ports & Slots: USB-C; MagSafe 3; HDMI</p> <p>Connectivity; Wi-Fi;</p>
01	Laptop Bags	Canvas Bag to fit the laptop
05	High Performance Laptop - Software	<p>Operating System: Windows 11Pro 64-bit</p> <p>Processor: 11TH GEN Intel Core i7</p> <p>Memory & Storage: 16GB DDR4; 512GB SATA HDD</p> <p>Display: 15.6 Inch</p> <p>Ports & Slots: USB-C; USB3.0; Ethernet; HDMI</p> <p>Connectivity; Wi-Fi; Ethernet</p>
05	Laptop Bags	Canvas Bag to fit the laptop
04	Laptop Executive Windows	<p>Operating System: Windows 11Pro 64-bit</p> <p>Processor: 11TH GEN Intel Core i5</p> <p>Memory & Storage: 8GB DDR4; 256GB SATA HDD</p> <p>Display: 14 Inch</p> <p>Ports & Slots: USB-C; USB3.0; HDMI</p> <p>Connectivity; Wi-Fi;</p>
04	Laptop Bags	Canvas Bag to fit the laptop
03	Laptop	<p>Operating System: macOS</p> <p>Processor: Apple M2 chip with 8-core CPU & 8 Core GPU</p> <p>Memory & Storage: 8GB; 512GB SSD HDD</p>

		<p><i>Display: 13.3 Inch</i></p> <p><i>Ports & Slots: USB-C; MagSafe 3; HDMI</i></p> <p><i>Connectivity: Wi-Fi;</i></p>
03	Laptop Bags	<p><i>Canvas Bag to fit the laptop</i></p>
01	Drone	<p><i>DJI Phantom 4 RTK Mapping Drone</i></p>
03	Camera	<p><i>Full HD 1080p Video Recording at 30 fps</i></p> <p><i>ISO 6400, 7.4 fps Continuous Shooting</i></p> <p><i>16MP 1/2.3" BSI CMOS Sensor</i></p> <p><i>40 x Optical Zoom with 22.5-900mm (35mm Equivalent) Focal range</i></p> <p><i>Built-In-Flash</i></p> <p><i>3" LCD Screen</i></p>
03	Camera Bags	<p><i>Bag to fit the Camera</i></p>
02	Monitor	<p><i>24" Monitor</i></p> <p><i>Full HD</i></p>
11	Printer	<p><i>HP OfficeJet Pro 8013</i></p> <p><i>Print Speed (Black): 18 pages per minute</i></p> <p><i>Print Speed (Colour): 10 pages per minute</i></p> <p><i>Connectivity: Wi-Fi 802.11b/g/n; fast ethernet</i></p> <p><i>USB Input: High Speed USB 3.0</i></p> <p><i>Paper Output: A4</i></p>
04	Printer	<p><i>HP OfficeJet Pro 9013</i></p> <p><i>Print Speed (Black): 22 pages per minute</i></p> <p><i>Print Speed (Colour): 18 pages per minute</i></p> <p><i>Connectivity: Wi-Fi 802.11b/g/n; fast ethernet</i></p> <p><i>USB Input: High Speed USB 3.0</i></p> <p><i>Paper Output: A4</i></p>
07	Printer	<p><i>HP OfficeJet Pro 7740 WF AiO Printer</i></p> <p><i>Print Speed (Black): 22 pages per minute</i></p>

Print Speed (Colour): 18 pages per minute
Connectivity: Wi-Fi 802.11b/g/n; fast ethernet
USB Input: High Speed USB 3.0
Paper Output: Up to A3

03	Printer	Epson 350 9 Pin dot Matrix
01	Lamination Machine	A4 Office Laminator High Speed: 320mm/min Cold and Hot Lamination
76	Software	MicroSoft Office Home and Business 2021
23	Software	MicroSoft Office Home and Student 2021
04	Software	MicroSoft Office Home and Business and 2021 Mac
01	Software	ArcGIS Desktop 10.8

Additional Requirements

- *All laptops must have a 3-year OEM warranty.*
- *Partnership OR Authorised Reseller Letter – Service providers must have a letter from the official distributor or manufacturer stating that they are an authorised reseller.*
- *Service provider must have a letter from the official distributor or manufacturer stating that they are an authorised reseller of Microsoft Office products.*
- *All desktop must come with a mouse, keyboard, and 19-inch flat screen monitor.*
- *Bags must fit the component.*

Bids clearly marked “**Bid No: 13/2022-23 “Supply and Delivery of Laptops and Accessories”**” must be placed in the bid box of the Municipality on or before **20 December 2022 at 12H00**. The lowest or any bidder will not necessarily be accepted and Council reserves the right to consider any other Bid not suitably endorsed or comprehensively completed, as well as the right to accept a bid in whole or in part.

Bid documents will be available as follows:

Date : 01 December 2022

Methods : downloadable at www.etenders.gov.za and/or www.ga-segonyana.gov.za at own cost
Municipal Cashiers Office at a fee of R1, 000.00 non-refundable

Thereafter bids will be evaluated and adjudicated in terms of the Municipality's Supply Chain Management Policy and other statutory Regulations governing the Supply Chain of the Municipality. Bids will be evaluated on the **80/20 Points basis**, where **80 points** will be allocated **to price** and **20 points** allocated to **Preferential Points**.

Bids MUST be submitted in a bid document as provided for by the municipality. The document is downloadable from the municipal website www.ga-segonyana.gov.za and/ or from e-tender website www.efenders.gov.za.

ONLY BIDS SUBMITTED IN THE BID DOCUMENT WILL BE CONSIDERED.

Technical enquiries may be directed to **Mr. M. Segoje** on **053 712 9361** and SCM enquiries to **Mr. B. Sehogela** on **053 712 9344** during office hours.

M. M. TSATSIMPE
MUNICIPAL MANAGER

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